**DEMO SCRIPT**

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| **Story** | | POSEgg003 | |
| **Description** | | This story includes the creation of Employee Information page | |
| **Sprint #** | | 1 | |
| **Who** | **What** | **Why** | **Procedure** |
| Arlene P. Cauguiran(Employee Information module) | To add, edit ,view the Employee Information | For accurate information | 1. For Adding Employee, the admin is the only user to access in this page that can input the basic information about new employee to have a new record. Procedures are:   Step1: Click the add employee button  Step2: Upon clicking, Admin will able to input data. Some of this information is required such as First Name, Middle Initial, Last Name, Gender, Birthday, Address and Contact Number and the rest are not required.  Step3: After filling information, click the button Submit to save to database.   1. Process to Edit Employee Information, the admin is the only user to access in this page that can edit the basic information of employees. Procedures are:   Step1: Click View Information  Step2: Upon clicking, Admin will able to input or edit information. Some of this information is required such as First Name, Middle Initial, Last Name, Gender, Birthday, Address and Contact Number and the rest are not required.  Step3: After editing information, click the button Submit to save to database.   1. Process to Logout. The user must Click the Button Logout to go to Login page. |
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